

HCSIS Alert!

Department of
Mental Retardation

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The Metro Region and Fernald and Hogan went live on Monday, July 17, 2006. All seems to be moving relatively smoothly. This is the last implementation and all regions and facilities are now using Meditech and HCSIS.

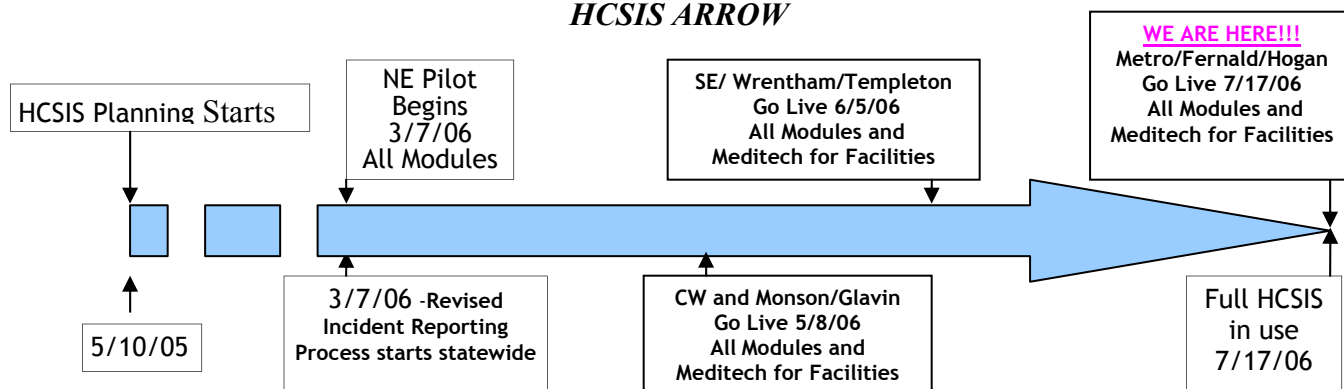
Contact Hans H. Toegel at:
(617) 624-7781 or at:
Hans.H.Toegel@state.ma.us
with questions.

COMMUNICATION REMINDER: During the implementation, providers and Area and Regional Office staff should pose questions and issues through their Area/Regional Office contacts. The issue will be recorded and a response generated either directly or after consultations with other technical staff. After implementation, the DMR Help Desk will be prepared to handle questions either directly or by routing them within DMR. Facility staff should route questions and issues through their facility contact for resolution.

FUNCTIONALITY CHANGE: When first rolled out, providers had the ability to escalate a minor level review incident to a major level review incident. Based on your feedback, that functionality has been moved to the Area Office. The Area Office will make the determination that an incident needs a higher level of review. When that occurs, however, an Alert is generated informing the provider that this has happened.

ON-GOING BUSINESS ISSUES: The Statewide HCSIS Workgroup (See this topic in Alert #16) met for the first time this week. This group is composed of regional, facility, state operated services, technical and Central Office representatives to develop a process on-going and statewide HCSIS business and operations. This group will meet on a regular basis to look at HCSIS statistics for each region and review information entered into HCSIS to determine whether there is consistency in data entered. Another activity for this group will be to identify areas where there may be confusion and develop further guidance in those areas. Recommendations from this group may also be reviewed by DMR Steering for final decisions. Concerns about inconsistency in application or confusion about expectations should be raised to area/regional/facility implementation team representatives and that information will be brought to the Statewide HCSIS Workgroup for review.

HCSIS ARROW



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REMINDER: The training website contains quick guides! As we create more we will post them to this site. Please check there for more information. Providers should go to: <http://www.dmr.state.ma.us/hcsistraining/>. DMR Staff can find them at: <http://hcsistraining> on the DMR network.

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FACILITY NOTES: On July 13, 2006, Some DMR Central Office staff and consultants met with about 70 individuals from the facilities and went through their questions and issues regarding Meditech and HCSIS. An outcome of the meeting was the creation of a weekly conference call of Facility Contacts with key DMRIS staff. The purpose of this group is to begin to address the consistency practice questions that HCSIS and Meditech will pose and to begin to problem solve toward a consensual solution for all facilities. It is extremely important for the facilities to recognize when a change needs to be made, agree to it among all facilities and then work with the DMR Business Analysts to explore if the change is possible and what it would take to make it happen. It is not a simple or unilateral process. One of the representatives from this group will also sit on the Statewide Business Process group that Connie Lehr has convened. The facility contacts are:

- ✚ Hogan Regional Center and the Business Process Group - Rosemary Bevins
- ✚ Glavin Regional Center - Bob Johnson
- ✚ Fernald Developmental Center - Ilse Peter
- ✚ Templeton Developmental Center - Jackie Johnson
- ✚ Monson Developmental Center - David Serra
- ✚ Wrentham Developmental Center - Karen Woodward

HEALTH CARE RECORDS: All providers should now be entering their Health Care records directly into HCSIS. Refer to HCSIS Alerts # 11 and #12 for further information.

ENHANCEMENTS: Here are some of the enhancements that have been put into production:

- A "Save and Continue" button has been added to the AO Management screen
- The Area Nurse now has access to see Filing and Review Process Management Screens
- There is now an Alert within an agency when an initial IR is submitted
- There is now an Alert for the Area Nurse when a Death Report is submitted
- There is now an Alert back to the Provider when an IR is escalated
- Alerts are now sent to Investigation roles for death reports
- The Auto delete function for all Death Report alerts after 14 days has been disabled

The next enhancement releases are scheduled for the end of August.

REMEMBER:

1. Share this Alert! with other people in your organization - Perhaps at staff meetings
2. Call Hans (617) 624-7781 or email at Hans.H.Toegel@state.ma.us with questions
3. Virtual Gateway Help Desk 1-800-421-0938
4. DMR Help Desk 1-866-327-8163